



Name: _____
 (First) (Middle) (Last) (Credentials)

OFFICE INFORMATION

HOME INFORMATION

Place of Employment: _____

Address:

Home Address:

City: _____

City: _____

State: _____ Zip: _____

State: _____ Zip: _____

Office Phone: _____

Home Phone: _____

Office Fax: _____

Home Fax: _____

Office E-mail: _____

Home E-mail: _____

Pager: _____

Pager: _____

Criteria for Fellowship

1. An active, unrestricted medical license in good standing. **(Please submit a copy to us.)**
2. All of the following. **(Please submit copies of appropriate verifying documents to us.)**
 - a. Graduation from an accredited medical school.
 - b. Successful completion of a residency in Emergency Medicine, Family Practice, or another primary care specialty (such as IM, Peds, IM/Peds).
 - and/or-
 - c. Board certification acceptable to the Fellowship Committee in Emergency Medicine (BCEM, ABEM, or AOBEM), in Family Practice, or another primary care specialty in which you completed your residency.

*** Special circumstances will be considered by the Board of Directors on an individual basis.***

AEP Office

911 White Water Drive
Mars, PA 16046-4221

Phone (866) 772-1818

E-mail aep@aep.org

AEP Leadership

For a current listing of AEP Leadership, including Board of Directors and Officers, please see the AEP website at:

www.aep.org

Manager

Janis Deitch, MLS

3. Current certification (or Instructor Status) in Advance Life Support, to include:
- a. ACLS
 - b. PALS and/or APLS
 - c. ATLS
4. Currently active in the practice of emergency medicine (ie, confined his/her current practice to Emergency and Urgent Care Medicine, providing unscheduled, episodic care)
- and-
- Practiced and/or taught Emergency Medicine for a *minimum* of 60 months (5 years) total;
- and-
- Accumulated 7,000 hours total in the practice and/or teaching of Emergency Medicine;
- and-
- Accumulated 4,200 hours consecutively within any 36-month period of time.
(Documentation with schedule copies or affidavit signed by the Medical Director of the Emergency Department and/or individual emergency physician is required.)

In order for urgent care hours to be counted toward the total, any of these three caveats must be met:

- 1) Practicing in an urgent care center attached to an ER. There must be a letter from the director stating that the physician is proficient in and exposed to emergency procedures.
 - 2) Practicing in an urgent care center in extremely rural communities acting as the de facto ER for the area or a free standing ER. Again, a letter is required from the director stating proficiency and exposure to emergency procedures.
 - 3) The physician must practice at least 1/3 of the total hours in an emergency room (more than 2000 hours or approximately 3-12 hour shifts/month over a 5 year period). Supporting documentation of ER hours as well as urgent care hours is required.
5. Current membership in AEP (in good standing) –and- at least one of the following:
- Active membership maintained for at least the preceding 3 years
 - Lifetime membership
6. Accumulated 500 hours or more of CME credit in emergency medicine and/or related areas acceptable to the Fellowship Committee in the previous five years in practice.
(Copies of certificates and signed summary sheet by emergency physician required.)
7. Demonstrated a commitment to Emergency Medicine (outside of working in the ED)
- > You may submit a copy of your Curriculum Vitae if the information is pertinent to this application.
 - > You must meet at least three of the following requirements, **providing us with a brief written explanation of each or other documentation of your involvement on a separate page.**
- Publication on an emergency medicine topic in a peer reviewed medical journal or contributing author or editor in an emergency medicine publication.
 - Authorship of a chapter on an emergency medicine topic in a medical textbook.
 - Humanitarian or Volunteer work in acute care or emergency medical services (sports team care, disaster team / drill participation, Red Cross work, etc.)
 - Taught Emergency / Acute Care Medicine to medical students, nurses, residents, and/or attending physicians, EMT/paramedics, or the citizens of the community; or participation in the development and/or teaching of acute/emergency medicine care in educational or CME courses.
 - Active involvement in the local, regional, or national EMS system.
 - Emergency Department Medical Director, Chief of Emergency Services, and/or other administrative functions or appointments acceptable to the Fellowship Committee.
 - Hospital emergency department Quality Assurance/Continuous Performance Improvement oversight, as deemed appropriate by the AEP Fellowship Committee.

- Hospital committee membership as a representative of the Emergency Department.
- Significant activity, involvement in, or contribution to AEP.
- Significant activity, involvement in, or contribution to other emergency medicine organizations, with this activity being consistent with the purpose and mission statements of AEP. This must be reviewed and approved by the Fellowship Committee.

[If you think you have made significant contribution to Emergency Medicine beyond the provision of direct patient care or teaching in areas not mentioned above, you may submit that contribution along with an explanation to the Fellowship Committee for consideration.]

8. Three letters of reference from peers attesting to your competence as an Emergency Physician and your ethical and moral character. Each letter should specify how long and in what capacity you are known by that peer and any special attributes you possess. These letters must be current and specifically for this application. It is preferred that at least two of the three letters be from practicing emergency physicians. (General letters of reference will not be accepted.) These must be sent directly to the AEP Office from the contributing physician and not as part of this application or through the applying emergency physician.

Affidavit

I, _____

certify that _____ has:

- 1) Practiced and/or taught Emergency Medicine for a minimum of 60 months total, accumulated 7,000 hours total in the practicing of Emergency Medicine, and accumulated 4,200 hours consecutively within any 36-month period of time. I have attached documentation in the form of schedule copies or this affidavit signed by Director or myself;
- 2) Confined my current practice to Emergency or Urgent Care Medicine providing unscheduled, episodic care, and
- 3) Accumulated 500 hours of CME credit acceptable to the Fellowship Committee in the previous five years in practice. I have included copies of certificates or signed this testimonial to serve as documentation; or have sent a copy of the AMA three-year Physician’s Recognition Award.

Date: _____

Signed: _____

Name: _____

Address: _____

Phone:(_____) _____

Please note: There is a one-time application fee for Fellowship, which is: \$500.00

You may pay by check or credit card. If you prefer, you may call the AEP Office at (866)772-1818 with your credit card information.

Credit Card: Please Check _____ Visa _____ Master Card _____ American Express

Credit Card Number _____ Expiration Date _____

AEP
Association of Emergency Physicians
911 White Water Drive
Mars, PA 16046-4221

Please allow 90 days for processing and consideration of your application.

**Applications will be accepted throughout the year and will be reviewed by the Fellowship Committee.
Thank you for your continued pursuit of excellence in the practice of quality and compassionate emergency medicine!**